

SUBDIVISION MEETING

June 20, 2002

Commissioner Varone called the meeting to order at 9:00am.

Commissioner Loendorf was present. Commissioner Murray was absent on county business. Others attending all or a portion of the meeting included Sheila Cozzie, Sharon Haugen, Janet Pallister, Kathy Harris, Diana Volk, Dave Clouse, Frank Rives and Robyn Brown.

Pledge of Allegiance. Everyone recited the pledge.

Bid Opening. Commissioner Varone opened the bids for 208 tons of liquid asphalt MC3000. One bid was submitted by Montana Refining Company, 1900 10th Street NE, Great Falls, Montana. Janet Pallister reported that the price per-ton of MC3000 is \$225, delivery cost per-ton is \$14.50 and the full project cost was \$49,816.00. The bid was signed but no bid bond was enclosed. Commissioner Varone passed the bid onto staff for review and recommendation to the BoCC at a future public meeting.

Detention Center Reimbursement Agreement. Dave Clouse reported that this renewal agreement is between the Department of Justice, Department of Corrections, and Lewis and Clark County for reimbursement of the costs of confinement and medical expenses of individuals contained and committed in the Lewis and Clark County Detention Center. The reimbursement rate has increased from \$54.34 to \$60.81. Staff recommended approval of the agreement. Commissioner Loendorf moved to approve the contract and authorized the Vice-Chair to sign. Commissioner Varone seconded the motion and it carried 2-0.

Proposed Subdivision, Summary Review to be known as Lamb Ranchettes, Lot 4C Amended. (Applicants, Vic & Cindy Detienne) (cont. from 6/18/02) The applicant proposes to create two lots, each for one single-family dwelling. The proposal is generally located east of and adjacent to the Frontage Road, and north of and adjacent to Stable Road. The applicants have requested a variance from the subdivision regulations for length-width ratio of the lot.

Commissioner Loendorf moved to deny the variance. The motion died for lack of a second. Commissioner Varone stated that the variance will be tabled until Commissioner Murray is present. The review period deadline is June 24 and the applicant was not present.

Sharon Haugen stated that if the Commission did not want to move forward at this time, staff could contact the applicant and request that he send in a written request for an extension. Commissioner Loendorf moved to agree to the extension contingent upon the request. Commissioner Varone seconded the motion and it carried 2-0, and asked staff to contact the applicant.

Frank Rives reported that the applicant was willing to submit a letter requesting a one-week extension.

Request for Modification of Conditions for the Holmberg Village Subdivision.

(Applicants, H&I Development) (cont. from 6/18/02) The applicants are considered changing the use of Lots 5-1 and 5-2 from commercial to multi-family use (condominium designation).

Michael McHugh reported that lot 5-1 was originally approved for multi-family use and the applicant wished to change it to a condominium designation. Lot 5-2 was originally approved for commercial use and the applicant wished to change it to a condominium designation also.

Commissioner Loendorf moved to approve the request for modification of conditions subject to the additional conditions of approval. Commissioner Varone seconded the motion and it carried 2-0.

Designation of Environmental Certifying Official. Sharon Haugen reported that CTEP projects call for a designated Environmental Certifying Officer and requires a letter stating who was selected. Staff recommended that Kathy Harris be designated. Commissioner Loendorf moved to designate Kathy Harris as Environmental Certifying Officer for the City-County Building Project and authorized the Vice-Chair to sign the letter. Commissioner Varone seconded the motion and it carried 2-0.

Engineering Design Contract with Entranco for the Spring Meadow Trail Design and Construction Administration. Kathy Harris reported that the contract was being requested at a higher amount than budgeted last year. The project was selected in 1995 and the county allocated additional monies in 2001. The length of the project has been extended, which is one of the reasons for higher costs for preliminary engineering and construction engineering. In comparison with work that Entranco has done for the City on a similar project, the costs are similar. Staff recommended approval of the contract. Commissioner Loendorf moved to approve the contract and authorized the Vice-Chair to sign. Commissioner Varone seconded the motion and it carried 2-0.

Mosquito Control Agreements. The Commissioners considered contracts with JHS Inc., and Helena Valley Mosquito Control for mosquito control services. Prior to today's meeting, Extension Agent Larry Hoffman informed Commissioner Loendorf that the contracts were the same as the previous years' agreements. Commissioner Loendorf moved to approve the contracts and authorized the Vice-Chair to sign. Commissioner Varone seconded the motion and it carried 2-0.

Other business. Commissioner Varone requested that **Refund of fees-Bartmess Subdivision** be added to the Administrative Staff/Public Works agenda at 11:00 a.m.

There being no further business, the meeting was adjourned at 10:20 a.m.